

# HLPORS Steering Committee Meeting Minutes

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Date: Oct.18, 2018

Time: 1:30 pm - 2:30 pm

Location: Arrow Board Room, Castlegar. phone 1.877.353.9184, mod: 7335364 part: 8769783

Chair: Ian Wiles

Attendees: Loreen Hodgkinson, Ian Parfitt, Randy Waterous, Beth McLeod, Ron Ozanne, Adam Rodgers, Kathleen Ennes, Tara Reimer

## **New Action Items for next meeting**

- All group members to review new revamped west Kootenay UWR table and send comments to Loreen by Oct.31
- All group members to review biodiversity tables and provide comments on improvement needs to Ian W. by Oct.31. Ian to hold subcommittee meeting week of Nov.5 – let Ian know if you can participate
- All group members to review the draft annual OGMA submission format sheet and provide comments for next meeting
- Loreen to complete column description sheet for the UWR table
- Ian W. to check with Mike Knapik as to status of UWR order and who is his replacement and SIC range question. See information below under WK UWR section of these notes
- Ian W. to follow up with Julie Castonguay as to responsibility of results entry for WUI projects
- Ian W. to check in with Kaslo CFA about their participation in the group
- Randy to provide payment options for NRFL holders to be part of the group. Tara and Dan Macmaster also to discuss

## **Outstanding action items from Previous meetings**

- Ian W. to ask Rhian to standardize the OGMA submission format and send out to group. (Ian has sent group draft document. Team to review as per action item above.)
- Mike K/ Tim Davis to have Will Burt look at data sets and make the separated polygons in a management unit identified as 1 multi-part polygon. As well as make woodlots into separate MUs. (Partially completed, work ongoing)
- Action: Draft of the UWR order changes to be ready by the end of the month. Spatial changes may take longer. (Partially completed, work ongoing)

- There are differences in the CFLB between the biodiversity and UWR. UWR excludes certain site indexes but is not applicable to biodiversity. So need to have Selkirk create two different CFLB's. (Wait on language from UWR changes to be finalized )
- Issue of how much larch there can be in a stand and still contribute to SIC needs to be determined.
- Table one in UWR order uses new BEC version 10. Therefore some management units have moved in the table and may have lower minimum forest cover targets. This will result in a need to update the resultant as the suite uses the old BEC.
- Tim identified 1762 ha as being within TFL schedule A lands. Should these lands contribute to UWR? Further investigation needed.
- Tim to look into issue with Syringa Park. Forest cover ownership codes need to be dated.

## **New Discussion**

### **Budget**

- All invoices have been sent out. Not all payments yet received but expected soon.
- Reviewed newest budget and expenditures spreadsheet that Ian P had updated. He explained that there were slight increases in expenditures on Admin, website maintenance and to update the resultant since the last meeting. The resultant is almost completed and will be posted to the website. Current annual allocation is \$7500. We will likely spend approx. \$2000 less. Therefore we will likely have approx. An additional \$4000 of unspent funds.

The new WK UWR table is close to completion. Spent approx. \$3000 to date. Original budget is \$6000. This project is to be accounted for under the WK UWR budget line. Additional expenditures to come off of the unallocated budget line.

- Discussed payment options for Osoyoos Indian band and NRFL holders. Randy to provide options. See action items.

### **West Kootenay UWR new order and Table**

- We have made important progress on this and need to keep the momentum going. Tim Davis no longer works for FLNRO and Mike Knapik is retiring soon. We need to get a progress report on where the order is at and understand the transition plan for Mike. Ian W. to investigate. See action items.
- Table name to have summary compliance words removed
- The age class -1 column does represent area that meets the crown closure requirement component within it.

- Some of the \* notes at the bottom of the original table have been removed.
- Loreen to complete column description sheet for the UWR table. See action items
- N504 MU 330 and 333 in the table show a SIC requirement with a range of 10-20%. Need to clarify this crown closure range with Mike K.
- UWR table will need to be rerun once order changes. Will add some additional costs for the year.

### **Ideas for spending Unallocated funds**

- Subcommittee to be developed to consider improvements to biodiversity tables? Group to provide input. See action items.
- Quality assurance process NEEDS to be developed/formalized to ensure data integrity for each year.
  - Basic GIS QA - Selkirk
  - Forestry professional QA – subcommittee?

### **New info**

- Kathleen Ennes to replace Beth Macleod on the team. Tara Reimer to be added as well as a representative for Dan McMaster.

**Next meeting:** Nov. 15<sup>th</sup>. Arrow Boardroom Castlegar- phone 1.877.353.9184, mod: 7335364 part: 8769783