

HLPORS Steering Committee Meeting Minutes

Date: Nov.22, 2018

Time: 1:30 pm - 2:30 pm

Location: Arrow Board Room, Castlegar. phone 1.877.353.9184, mod: 7335364 part: 8769783

Chair: Ian Wiles

Attendees: Loreen Hodgkinson, Ian Parfitt, Randy Waterous, Ron Ozanne, Adam Rodgers, Tara Reimer, Frances Swann, Mike Knapik

Review of Action Items

- All group members to review new revamped west Kootenay UWR table and send comments to Loreen by Oct.31. **Done**
- All group members to review biodiversity tables and provide comments on improvement needs to Ian W. by Oct.31. Ian to hold subcommittee meeting week of Nov.5 – let Ian know if you can participate. **Done. Meeting held Nov.7 see notes below in subcommittee update section.**
- All group members to review the draft annual OGMA submission format sheet and provide comments for next meeting.
- Loreen to complete column description sheet for the UWR table. **Completion date TBD**
- Ian W. to check with Mike Knapik as to status of UWR order and who is his replacement and SIC range question. See information below under WK UWR section of these notes. **See info under UWR discussion below.**
- Ian W. to follow up with Julie Castonguay as to responsibility of results entry for WUI projects. **Treatments that have been conducted that involve removal of overstorey get entered into results by the forest licensee that is involved. Julie has a list of projects where only understorey treatments have taken place such as removal of ground and ladder fuels. She said that she is working on getting them entered into results but there needs to be improvements to the system in order for this to happen. These type of treatments shouldn't impact licensee ability to meet HLPO targets.**
- Ian W. to check in with Kaslo CFA about their participation in the group. **Emails and phone message left. No response to date.**
- Randy to provide payment options for NRFL holders to be part of the group. Tara and Dan Macmaster also to discuss. **See info below in budget section**

Outstanding action items from Previous meetings

- Ian W. to ask Rhian to standardize the OGMA submission format and send out to group. (Ian has sent group draft document. Team to review as per action item above.) **MFLNRO GIS staff have been assigned and will work on this to make data submission into the BC gov warehouse efficient. More info to come at a later date.**

- Mike K/ Tim Davis to have Will Burt look at data sets and make the separated polygons in a management unit identified as 1 multi-part polygon. As well as make woodlots into separate MUs. (Partially completed, work ongoing) [See info under UWR discussion below.](#)
- Action: Draft of the UWR order changes to be ready by the end of the month. Spatial changes may take longer. (Partially completed, work ongoing) [See info under UWR discussion](#)
- There are differences in the CFLB between the biodiversity and UWR. UWR excludes certain site indexes but is not applicable to biodiversity. So need to have Selkirk create two different CFLB's. (Wait on language from UWR changes to be finalized)
- Issue of how much larch there can be in a stand and still contribute to SIC needs to be determined. [See info under UWR discussion](#)
- Table one in UWR order uses new BEC version 10. Therefore some management units have moved in the table and may have lower minimum forest cover targets. This will result in a need to update the resultant as the suite uses the old BEC.
- Tim identified 1762 ha as being within TFL schedule A lands. Should these lands contribute to UWR? Further investigation needed.
- Tim to look into issue with Syringa Park. Forest cover ownership codes need to be dated.

New Discussion

West Kootenay UWR new order and Table

- Mike Knapik provided the newest draft of the UWR order with changes highlighted. He would like endorsement from this group.
- Two issues remain to be finalized. Treatment of larch leading stands and in Table 1 of the order regarding snow interception cover in the ICH xw. It is currently a range of 10-20% [Action:](#) subgroup to meet on Nov.29 to conclude these issues and report to group at Jan.17 meeting.
- Larch- Current draft indicates larch leading stands are excluded from the GWM. There are approx. 24,000ha of larch leading stands, approx. half are composed of 40-70% larch. It is unclear how a change in wording would affect some landscape units. To be discussed at sub group meeting noted above.

- ICHxw. Having a range is not clear for licensees. Mike suggests leave it at >20% and have a footnote describing the intent to disperse evenly. To be discussed at sub group meeting noted above.
- Mike to send out new map of MU's, woodlots and CFA. 8-10 changes where woodlots overlap multiply MU's.
- Mike to retire Dec.14. Merle Crombie in Cranbrook office will be replacing Mike on UWR order work.

Subcommittee update

- The subcommittee met on Nov.7. Meeting minutes and action items have been attached to this email.
- General discussion was on issues related to calculations of numbers in the biodiversity tables and age class reports and on improving clarity for users. Ian D. is investigating a number of questions that were raised.
- **Action:** Ian W. to discuss cost implications with Ian D.
- **Action:** Ron Ozanne and Adam Rodgers to draft a new table so all relevant information is on one table.
- Also developed a draft quality assurance process to be reviewed annually. There are actions for the licensees and the college.

Budget

- Reviewed newest budget and expenditures spreadsheet that Ian P had updated. See notes in last column of the expense table. He explained that there were slight increases in expenditures on Admin, website maintenance and to update the resultant since the last meeting.
- The resultant needs to be rerun using the ownership layer to account for woodlots, CFA's and private land as per the Nov.7 subgroup meeting. To be completed by Ian D. next week.
- **Action:** Ian P. The group would like clarity from Ian D. in relation to what he worked on regarding UWR for Kathleen Ennis . What was the issue and how was it resolved.
- Discussed payment options for NRFL holders. Randy presented a spread sheet with some options. Group is generally in favour of keeping it simple and charging \$500 annually. **Action:** Financial subcommittee to review and make recommendations at the January meeting. Vote at that time.

- Financial subcommittee to meet week of January 7th to review 2018 budget. Topics to investigate:
 - Review projected costs for 2019
 - Options for 2018 unallocated funds
 - Make a recommendation regarding NRFL payment options
 - Members of committee are Frances Swan, Loreen Hodgkinson, Ian P and Ian W.

Other Topics

- **Action:** Those leading discussions during an upcoming meeting must send out information to the group 2 days prior to the meeting to allow members to review the information so that meaningful discussion during the meeting can take place. This includes the agenda and expense reports as well.

Next meeting: January 17th. Arrow Boardroom Castlegar- phone 1.877.353.9184, mod: 7335364 part: 8769783