

HLPO Suite Steering Committee

Southeast Fire Center - Castlegar

June 29, 2017

Present: Ron Palmer, Ron Ozanne, Ian Parfitt, Ian Dennis, Julie Castonguay, Kailee Woodbeck, Peter Lewis, Frances Swan, Randy Waterous (phone)

Absent: Kathy Howard, Tom Bradley, Beth McLeod, Ian Wiles

Chair: Julie Castonguay

Scribe: Ron Palmer

1. Minutes from May 31, 2017 meeting adopted.

Moved by Frances, seconded by Ian D.

2. Review budget – Ian P's Report

Discussion on line items in Ian's budget spreadsheet. Can some items be shown as complete? Do we need to spend more money on the web application?

Boundary UWR. Appears to be working. Liam requested a spatial output to assist with determining timber availability.

Action: Liam and Randy to discuss the need for this spatial output. May need to talk with Ian D to determine amount of time required to complete project.

Peter suggests the development of common reports for everyone to use. Also, a question around the UWR buttons.

Action: Ian D to develop common reports for use in the reporting suite.

Action: Ian D to change the UWR button to say "WK UWR"

3. All invoices have been paid. Sifco has not yet been contacted.

4. Canfor is to be contacted tomorrow.

5. Reporting Suite Expansion - Vaagen and Weyco will be contacted next. Porcupine/Timberland may be interested.

6. New/current resultant is available on the website. Any feedback? Training was done on Tuesday so it is too early to tell. Bring any issues forward at the next meeting.

7. Ian confirmed the Boundary UWR restricted resultant.

8. BEC Version – Latest BEC cannot be used in the HLPO suite. Need direction from government.

Crosswalk tables exist but there is not a good transfer from the old system.

Action: Julie to request direction from government with regard to the latest BEC version.

9. Updates to the reporting suite are listed on the front page (login page) on the website.
10. OGMA updates – Numerous OGMA swaps have been done but they are not in the LRDW and hence not part of the reporting suite analysis. All licensees need to update their OGMA data and submit for layer updating. Submission of data this winter followed by an updated analysis from the reporting suite.

Action: Subcommittee of Randy, Kailee, and BCTS will meet this fall to determine the form of data submission and the timelines around data submission.

11. Tutorial feedback – good comments and feedback.
12. Selkirk College's Zoom subscription will be available for future meetings provided there is no scheduling conflict with the original subscription holder. Not anticipated given the infrequent amount of meetings.
13. No reporting issues were brought up for discussion.
14. Next meeting is **September 21, 2017** at 1:30pm. Scribe from Atco.