

HLPO Steering Committee
Conference Call Meeting Minutes
September 17, 2015, 9:30am

Present: Ian Parfitt, Peter Lewis, Tom Bradley, Richard Marchand, Corey Kuromi & Julie Castonguay
Chair/scribe Julie Castonguay

I. CFLB Definition

Action item 1: Ian to send the CFLB definition – Done , to discuss at next meeting.

II. Boundary UWR

Formatting scrip with old resultant completed. Next step is to transfer scrip to new resultant

III. Annual subscription update

Interfor confirmed subscription for all five divisions. NCFOR to subscribe.

IV. Suite tools

Action Item 2: Ian to upload a “how to “ document for the suite users.

Action item 3: Ian to update the suite tool for OGMA.

Adjourned: 10:45am

Next meeting: Tuesday October 27th at 1:30pm.