

# Steering Committee Group Meeting Minutes

**Date:** September 18,  
2014

**Location:** Phone in

**Chair:** Charlene Streleaff  
**Scribe:** Richard Marchand

**Participants:** Charlene Streleaff (BCTS), Dana Diotte (SGRC), Ian Parfitt (SGRC), Peter Lewis (MFLNRO), Craig Stemmler (Atco), Richard Marchand (Interfor).

Note: Action items are highlighted in yellow

## 1. Review Previous Action Items

Dana to work with Peter to identify layers and related field to see if they are all necessary. **ON GOING**

Dana to start scripts for Biodiversity and UWR as a minimum. **ON GOING** except for Boundary (**ON HOLD**) given Interfor GF not signatory yet.

Charlene and Dana to work on the depletion layer processes. **ONGOING**

Dana to send a summary of the depletion layers to be used. **ONGOING**

Ian provided further breakdown on the hours worked and tasks. **COMPLETED**

Everyone to look at the process documents from Charlene for a vote at the next meeting. **ONGOING**

Dana to contact Mike Knapik for a review of the BCTS scripts and confirm that they are appropriate for use. **ONGOING**

## 2. New Items

Peter suggested that Dana review the new tables and use a 1-3% variance from old tables to measure the accuracy. **ACTION: Dana to review Bio and UWR tables.**

**ACTION: Ian to provide Resultants so it can be compared**

**ACTION: Peter to forward a Q&A document to review Resultants**

## 3. Next Meeting – October 21 2014, (tentative)

