

Steering Committee Group Meeting Minutes

Date: May 29, 2014

Location: Arrow Boundary District office

Chair: Charlene Streleaff

Scribe: Richard Marchand

Participants: Charlene Streleaff (BCTS), Dana Diotte (SGRC), Tom Bradley (SIFCO), Craig Stemmler (Atco), Peter Lewis (MFLNRO), Richard Marchand (Interfor).

Note: Action items are highlighted in yellow

1. Review Previous Action Items

- Ian to send out a note to all licensees with an updated copy of the work plan and the subscription agreement. Along with a note of where we are at. COMPLETED
- Ian to update the work plan to reflect new dates and add in new lines for depletion and biodiversity processes for resultant. COMPLETED
- Dana to talk to Peter Lewis regarding slimming down information to only biodiversity and ungulate winter range or if it is more efficient to keep all layers in the resultant. COMPLETED
- Ian to prepare a DRAFT Terms of Reference Document. ON GOING
Richard to prepare a Roles and Responsibilities document/matrix. DRAFT
CIRCULATED. Comment to be sent to Richard.

2. New Items

- a. Dana provided an update and explained the issue with corrupt data. The issue is now fixed but created delays.
ACTION: Dana to work with Peter to identify layers and related field to see if they are all necessary.
- b. Dana/Peter discussed the issue with trimming down the resultants to only what is required to update the Biodiversity and UWR tables. The THLB data will not be available moving forward.
ACTION: Licencee to review their internal needs for the THLB data in the Biodiversity table and report at next meeting (All Licencees)
ACTION: Dana to start scripts for Biodiversity and UWR as a minimum.
- c. Dana explained how the subscribers will be able to get access to the resultants (FTP site in the short term and web base in the future). This could be added to future workplan.
- d. Open discussion on the hierarchy of how the table are calculated (M, M+O, Connectivity etc).
ACTION: Dana/Peter to update the committee at the next meeting (??)

3. Next Meeting – Tuesday June 24 2014, DAB Castlegar, 1:00 – 2:30 PM.