

Steering Committee Group Meeting Minutes

Date: December 14,
2014

Location: Phone in

Chair: Charlene Streleaff
Scribe: Richard Marchand

Participants: Charlene Streleaff (BCTS), Ian Parfitt (SGRC), Peter Lewis (MFLNRO), Craig Stemmler (Atco), Tom Bradley (SIFCO), Julie Castonguay (FLNRO), Richard Marchand (Interfor).

Note: Action items are highlighted in yellow

1. Ian Review

Dana was done work for the SGRC on December 31st 2014

Colin Dyck will be replacing Dana in the interm

Kaylee Woodbeck will start December 15 2015

Dana completed the coding for the Resultant (on Charlene flowchart)

2. New Items

Ian to post resultant files so Charlene and peter can compare

Subscription renewal are due. Need to review the Agreement document and goals for 2015

ACTION: Ian to provide workplan for 2015

3. Next Meeting – February 12, 2015, Arrow Boardroom, MFNRO, 1:30 pm.

